

**BUTTE SCHOOL DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 18, 2022**

The Board of Trustees held a Special/Closed Session Meeting on Tuesday, January 18, 2022 at 5:00 p.m. via teleconference with Chairperson Ann Boston presiding. Trustees present were Patti Hepola, Tom Billteen, Susanne Dauenhauer, Frank Joseph, and Kelly Lee. Trustees Klobucar and Queer were absent. Also present were Judy Jonart, Superintendent, Therese McClafferty, Director of Human Resource and Kevin Patrick, Director of Business Affairs.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION

APPROVAL OF MINUTES

Item 1 – Special Board Meeting, December 20, 2021

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously.

Item 2 – Regular Board Meeting, December 20, 2021

Trustee Hepola made motion to approve, second by Trustee Joseph. Motion carried unanimously.

COMMUNICATIONS

Item 3 – Presentation of Proposals from the Montana High School Association

Chuck Merrifield, Vice Principal/Athletic Director, was not available so Judy Jonart, Superintendent, updated the Board on proposals voted on by the Montana High School Association. First, 8th graders are now eligible for all High School sports except for Football. Once a plan to move forward is put together, the plan will come before the Board for approval. Second, Baseball is now a sanctioned sport. This will also come before the Board. Last, a shot clock will be added for basketball. This has been a proposal for many years. This will not come before the Board for approval.

Item 4 – Public Comment On Items Not On Agenda

None

CONSENT AGENDA

Item 5 – Consent Agenda

- **Payroll, Claims & Budget Transfers & Revenue Reports (December 2021)**
- **Due to Non-Receipt of Butte-Silver Bow Information, this will appear on February 2022 Agenda**
- **Expenditure Report (December 2021)**

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk's Office and by this reference is made part of these minutes.

- **Student Activity Fund Report from East Middle School (December 2021)**
- **Student Activity Fund Report from Butte High School (November 2021)**

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously.

PERSONNEL

Item 6 – Personnel Action Report I (PAR) – January 18, 2022

Therese McClafferty, Director of Human Resource, presented the following PAR I.

Butte School District No. 1 Report I 2022		Personnel Action Board Meeting January 18,
Certified Personnel		
Leave of Absence:		
Alexandria Uerling	01/03/22- 03/18/22	5th Grade Teacher, Margaret Leary
Retirement:		
Amy Lykke	06/09/22	Speech Language Pathologist, BHCC
Classified Personnel		
Appointment:		
Richard Brugger	01/19/22	Substitute Bus Monitor, Transportation
John Canavan	01/19/22	Substitute Bus Driver, Transportation
Catherine Corak	04/10/22	Clerical Substitute, District
Cari Jonart	01/19/22	Substitute Cleaner, District
Patrick O'Brien	01/19/22	Mechanic, Transportation
Sandy Silvernale	02/01/22	Special Education ParaProfessional, Monroe Headstart
Ryan Waternan	01/19/22	Substitute Cleaner & Engineer, District
Leave of Absence:		
Connie Tryon	12/20/21- 03/14/22	Payroll Supervisor, Administration
Resignation:		
Kylea Brautigam	01/26/22	Elementary Secretary, Kennedy
Mark Schelin	01/13/22	Substitute Engineer, District
Sandy Silvernale	01/31/22	Cooks Helper/Breakfast Server, Kennedy
Retirement:		
Therese McClafferty	04/15/22	Human Resource Director, Administration
Supplemental Personnel		
Appointment:		
Sadie Byrnes	01/19/22	Substitute Teacher, District
Quinn Dennehy	01/19/22	Girls' Basketball Coach, EMS
Kelly Ferriter	01/19/22	Assistant Softball Coach, BHS
Justin Hardy	01/19/22	Substitute Teacher, District
Jennnifer Holm	01/19/22- 06/09/22	Volunteer Elementary Sports Coach
Faith Kelly	01/19/22	Substitute Teacher, District
Kya Littlefield	01/19/22	Substitute Teacher, District
Keeley Mulcahy	01/19/22	Substitute Teacher, District
James Olsen	01/19/22- 06/09/22	Volunteer Elementary Sports Coach
Abigail Peltomaa	01/19/22- 06/09/22	Volunteer Elementary Sports Coach

James Taber	01/19/22	Substitute Teacher, District
Taylor Tregidga	01/19/22	Substitute Teacher, District
Vanessa Warner	01/19/22	Substitute Teacher, District
Krystan West	01/19/22	Substitute Teacher, District
Lucio Zell	01/19/22	Wrestling Coach, EMS
Resignation:		
June Mohler-Mitman	01/13/22	Substitute Teacher, District

Trustee Billteen made motion to approve, second by Trustee Joseph. Motion carried unanimously.

Item 7 – Personnel Action Report II (PAR)

Therese McClafferty, Director of Human Resource, presented the following PAR II.

Butte School District No. 1 Report II 18, 2022		Personnel Action Board Meeting January
Classified Personnel		
Termination:		
Lester Stuart	01/18/22	Cleaner, Whittier

Trustee Joseph made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 8 – 1st Reading Policy 3225 – Sexual Harassment of Students

Therese McClafferty, Director of Human Resource, explained that due to amendments to Title IX this policy completely replaces the old policy.

Item 9 – 1st Reading Policy 3225P – Sexual Harassment Grievance Procedure – Students

Therese McClafferty, Director of Human Resource, presented the procedure to investigate sexual harassment claims.

Item 10 – 1st Reading Policy 3225F – Sexual Harassment Reporting/Intake Form for Students

Therese McClafferty, Director of Human Resource, introduced a new grievance form.

Item 11 – 1st Reading Policy 5012 – Sexual Harassment of Employees

Therese McClafferty, Director of Human Resource, explained this completely replaces our current policy

Item 12 – 1st Reading Policy 5012P – Sexual Harassment Grievance Procedure – Employees

Therese McClafferty, Director of Human Resource, introduced a new procedure that sets out the process for investigating sexual harassment.

Item 13 – 1st Reading Policy 5012F – Sexual Harassment Reporting Form for Employees

Therese McClafferty, Director of Human Resource, explained this is the form we currently use. She just wanted to refresh the Board’s memory since the policy and procedure are changing.

Item 14 – 1st Reading Policy 5015 – Bullying/Harassment/Intimidation

Therese McClafferty, Director of Human Resource, presented the Bullying, Harassment and Intimidation policy.

Item 15 – Policy 5015F – Harassment Reporting Form for Employees

Therese McClafferty, Director of Human Resource, explained that this is the form we currently use. She just wanted to refresh the Board’s memory since the policy and procedure are changing.

NEW BUSINESS

Item 16 – Review and Approval Policy 1905 – COVID-19 Emergency Measures – Students, Staff and Community Health and Safety

Judy Jonart, Superintendent, requested the Board approve a continuation of the masking policy for the Butte School District. Ms. Jonart cited raising numbers in Butte and requests the Butte Health Department and Director, Drs. Pullman, Downey, White and Nelson.

It is important to continue with layered mitigation (masking, distancing, hand washing, etc.) in the absence of close contact tracing.

Trustee Joseph made motion to approve, second by Trustee Dauenhauer. Chair, Ann Boston asked if anyone on the teleconference had questions or comments. There being none, Ms. Boston called for the vote. Motion carried unanimously.

Item 17 – Review and Approval of State of Montana Intergovernmental Agreement for the Transfer of Monies to the State

Kevin Patrick, Director of Business Affairs, requested approval of the Agreement which will allow for the transfer of monies for the CSCT programs.

Trustee Joseph made motion to approve, second by Trustee Boston. Trustee Billteen asked if this agreement would replace approving monthly MOUs with our providers. Mr. Patrick said it should.

Motion carried unanimously.

Item 18 – Review and Approval of 2021-2022 Board Goals

Ann Boston, Board Chair, reviewed the proposed 2021-2022 Board Goals. Goal 5 f - “for student safety” was added to the end of the sentence.

PROPOSED 2021-2022 BOARD GOALS

1. Technology: Educational technology (hardware, software, connectivity including any assistive technology or adaptive equipment. Smartboards, wireless upgrades, installation, educational software, (Classlink Microsoft TEAMS, Feckle, Infinite Campus, online textbooks), personnel costs. The Butte School District will be researching and designing an online program that would be used to enhance our in-person instruction. The goal is to have the plan completed and presented to the Board in the Spring of 2022.
2. Extended Learning Opportunities: Summer School/Afterschool Programs K-12 (21, 22 and 23 school years).
3. Address Learning Loss: Focus on reducing class size (Currently 3 Elem/1 HS), Focus on Early Childhood Education 2-3 positions, focusing on the unique needs of low-income children 2 elementary positions to address reading/math for targeted students in Title I schools, focusing on children with disabilities and providing additional support including hiring support personnel, 2 teachers and monitor to serve K-12 programs.
4. Minimizing the Spread of Infection: Elementary nurse, cleaning staff – 3 positions, PPE equipment, cleaning and sanitizing supplies for all classrooms, cleaning equipment (scrubbers, sprayers for disinfectants, hand sanitizing stations etc.) staff training on the proper use of all disinfectants and cleaning equipment.

5. Facilities: The Butte School District has identified a strategic plan for facilities to enhance the health and safety of all students and staff.
 - a. Bathrooms: Beginning in the 2021-2022 school year the district will begin to update the student bathrooms in buildings needing repair. These updates will include new fixtures, stalls, and flooring which will allow for better sanitation and also follow ADA standards. Features such as touchless faucets and flushometers will be included in the updates.
 - b. Classroom Sinks: Install touchless faucets on classroom sinks.
 - c. HVAC/Ventilation: Based on a facility assessment, all buildings have adequate air exchange systems with the exception of Emerson School. Work is currently being completed on the Emerson system and will be ready for the beginning of the school year. The assessment did indicate that unit ventilators need replacing in three schools including Butte High School, Kennedy, and Whittier. The Butte School District is currently working with engineers to develop a bid to replace these units in Butte High School, Whittier and Kennedy. The goal is to complete the RFP during the Fall of 2021, go to bid by March, 2022 and begin the project during the summer of 2022. Finally, the District is working with engineers to determine the feasibility of adding HEPA filters in school buildings.
 - d. Water Fountains: The Butte School District is in the process of replacing water fountains with sensory activated water filling stations.
 - e. Flooring: The Butte School District is in the process of planning for the replacement of carpet with new flooring which will be better for cleaning and disinfecting. During the 2021-2022 school year the District will begin meeting with administrators to identify areas in each building needing replacement. A schedule will then be developed based on this assessment.
 - f. Butte High School: The Butte School Board will discuss the feasibility of a Bond election for student safety.

Trustee Dauenhauer made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 19 – Approval to Enter into Contract with Water Environmental Technical Services (WET)

Jeremey Whitlock, Director of Transportation, Building and Maintenance, requested approval to enter into contract with WET to oversee projects at Hillcrest, Emerson, West and Whittier.

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 20 – Approval to Put the Flooring Upgrades at Butte High School out for Bid

Jeremey Whitlock, Director of Transportation, Building and Maintenance, requested permission to go out to bid with the Butte High Flooring project.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the board, Trustee Joseph moved to adjourn, second by Trustee Hepola. Motion carried unanimously. Chairperson Boston adjourned the meeting at 5:32 p.m.

Chairwoman of Board of Trustees

District Clerk
mcs